

**4th Meeting of the AtoN Requirements and Management Committee (ARM)**

The 4th meeting of the **ARM Committee** will be held from 18 – 22 April 2016, at IALA, St Germain en Laye, France.

The opening plenary will commence at 1300 on Monday 18 April, and the closing plenary will end at approximately 1300 on Friday 22 April.

Committee Chair, Vice-Chair and Working Group Chairpersons are requested to meet at 0900 on Monday 18 April.

**Agenda**

1. Introduction
   1. Administration and Safety Briefing
   2. Approval of agenda
   3. Apologies and introductions
   4. Programme for the week
2. Review of action items from last meeting
   1. Review of action items from ARM3
   2. Final Report from ARM3 - for reference
3. Review of input papers
4. Reports from other bodies:
   1. Report from IALA Council, 61th Session, December 2015
   2. Report from IALA Policy Advisory Panel, PAP30, November 2015
   3. Report from the FAROS project
5. Reports from rapporteurs

* Marine Spatial Planning George Detweiler
* e-Navigation shore side Gerry Brine
* e-Navigation shipborne side Harold McClenahan

1. Presentations (15 minutes)

* Update IALA activities Michael Card
* Update WWA activities Gerardine Delanoye
* VTS2016 Malaysia representative

1. Establish Working Groups
2. WG1 - Navigational requirements
   1. Contribute to standards generated by the Secretariat (Task 1.1.1)
   2. Develop guidance on the marking of wrecks as defined by the Nairobi Wreck Convention (Task 1.1.3)
   3. Develop guidance for AtoN authorities on disaster recovery (Task 2.1.1)
   4. Develop guidance for AtoN authorities on the use of Marine Spatial Planning (Task 3.1.1)
   5. Develop guidance on the use of mobile AtoN (Task 1.1.6)
   6. Consider guidance for authorities on the use of enavigation services (Task 2.1.3 shared with WG2)
3. WG2 - Continuous improvement
   1. Contribute to standards generated by the Secretariat (Task 2.1.2)
   2. Develop guidance on the use of pictograms on AtoN (Task 1.1.4)
   3. Develop guidance on the management of AtoN in environmentally protected areas (Task 2.5.1)
   4. Coordinate a limited review of the IALA NAVGUIDE to incorporate amended recommendations and guidelines and other necessary update via IALA Wiki (Task 4.2.2)
   5. Amend IALA Dictionary as appropriate including harmonisation of definition of AtoN (Task 4.2.5)
   6. Populate S-100 as requested by the ENAV Committee (Task 1.2.1)
   7. Map existing ARM documentation to standards generated by Secretariat (Task 4.2.6)
   8. Rewrite ARM documentation to meet new document structure in conjunction with IALA assistance (Task 4.2.7 shared with WG1)
4. WG3 - Risk management
   1. IWRAP Steering Group
5. Review of Current Work Programme (2014 – 2018)
6. Review of output and working papers
   1. Output papers
   2. Working papers
7. Any Other Business
8. Review of session report
9. Date and venue of next meeting
10. Close of the meeting

Attention: The ARM Committee will organise a workshop on “AIS AtoN (real and virtual) developments and their uses” in conjunction with the Communications Working Group of the ENAV Committee.

Date: 19 – 21 October 2016, Venue: Seoul in the Republic of Korea.

This workshop will be followed by the ARM5 Committee meeting 24 – 28 October 2016 on the same location in the Republic of Korea.